



Little Muheji Kindergarten and Primary School

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LIMS/Cir/11/19

Date: 28th November, 2019

Dear Parent/Guardian,

END OF YEAR 2019 CIRCULAR

On behalf of Little Muheji School, I have the honour to express our appreciation for your continued support. We thank God for this love and care upon our dear children throughout the year.

Key updates

- 1. End of Term:** Thursday 28th November, 2019 marks the end of third term. Each pupil has been given a report card, a circular, a bank pay-in-slip and a holiday package. Kindly study the child's report card to see how your child performed in the entire class. A pupil that has not attained the cumulative promotional mark, the report card has been marked "NOT PROMOTED".
- 2. A great Year:** The Almighty continued to be merciful and blessed us with good health and our dear children remained smart enjoying their cherished school. We have had an excellent and rewarding year. Overall learning has taken place both in and out of class sessions, fruitful parent-teacher meetings were held, internal and external assessments done, top-class pupils graduated, and our 2019 PLE pupils successfully concluded their exams and the Bishop of Namirembe Diocese graciously blessed the new girls' dormitory. Notwithstanding the above, we commiserate with those who lost their loved ones and continue to pray for Almighty's healing hand for those that are unwell.
- 3. Medical services:** Our medical team has been enhanced with both day and night nurses in addition to a visiting doctor that undertakes continuous medical education, checks and treatment. We continue to refer pupils that require specialized medical attention to hospitals of parents' choice. You are required to take your child for general medical checkup and present a medical report signed by a doctor at the beginning of the term. Those without medical reports will remain as non-boarders until a report is submitted.

4. Beginning of 1st Term, 2020.

Class	Reporting date	Key information
P5 - P6 Boarders	Sunday 2 nd February 2020; from 9:00am - 5:00PM	Pupils must be escorted and handed over to their class teachers on the first day of the term.
Top to P4 class	Monday 3 rd February, 2020	
Middle class	Tuesday 4 th February, 2020	
Baby class	Wednesday 5 th February, 2020	

5. Functional fees

CLASS	FEES
Nursery without Day care	Shs. 350,000
Nursery with Day care	Shs. 435,000
P.1 – P.4 Day pupils	Shs. 450,000
P.5 – P.6 Day pupils	Shs. 550,000
P.1 – P.6 Boarders	Shs. 730,000
P.7 Day pupils	Shs. 700,000
P.7 Boarders	Shs. 880,000

6. **Payment Modality:** I am pleased to advise that many banking options have been created. You don't need to line in a Bank to pay your child's fees. Feel free to contact the Accounts section for these facilities. All dues should be cleared before the start of the term. Kindly note that if you send fees on a staff cellphone, you lose it and no cash payments at school.
7. **P5 - P7 Guidance on transport:** Pupils in P5-P7 start early and end their classes late, thus we strongly advise parents whose children are Day pupils to drop and pick their children and not to use school transport.
8. **Boarding facilities:** Boarding facilities have been enhanced and remain optional with priority for P.5 – P.7 pupils. Accordingly, these services are on first come first served basis to only those that have cleared all boarding fees. However, no child in Primary One or Nursery section will be allowed in boarding section. Any child joining the boarding section is required to come along **with a new mattress small size (2.5 x 6)** and the mattress will only be taken back home as the child finishes his/her studies or leaves the school. All pupils in the boarding section must come with **two pairs of bed sheets (one pair pink and another blue)** and **two pairs of uniform**. In addition, parents are advised to check with the school for the **appropriate size of the suitcase**.
9. **Interviews for new pupils:** We shall have interviews for new entrants, and we welcome those who wish to join. The dates for the interviews for the new entrants are as follow:

	DATE	TIME
1	Saturday 30 th November, 2019	8:30am – 1200 noon
2	Saturday, 7 th December, 2020	8:30am – 1200 noon
3	Saturday 11 th January, 2020	8:30am – 1200 noon

10. **Swimming (Optional):** Fridays are swimming days for classes Nursery to P.4 only, interested parents pay Ushs. 40,000/= per child per term and are encouraged to buy swimming costume for their children.
11. **Transport (Optional):** Pupils are picked and dropped at points of easy access but not homes. Pupils using school vans are required to clear transport dues to zero to avoid inconveniences. Transport rates remain unchanged as previous term, check with accounts for details.
12. **One ream of Dolphin paper:** Each child from Nursery to P7 is required to bring a ream of dolphin containing 500 papers.
13. **Holiday work:** You are required to buy the holiday package at UGX 5,000. Kindly provide guidance and return the holiday work when it is duly signed at the beginning of the term. Note that holiday work is considered at the end of term for promotion to another class.
14. **School office:** The school will remain open during the holidays Monday-Friday 9:00a.m - 4:00pm for those that may wish to make consultations.

We wish you and your family members a Merry Christmas and a Happy New Year, 2020. I encourage you to create more time during the two-months holiday to continue on our cherished journey of mentoring and parenting the future nation "Our children" .

Yours sincerely,

Mr. IKOJA EMMANUEL
HEADTEACHER

